

Abbreviated Cardiac Emergency Response Plan (CERP) Example

Please note this plan is an example from a school that has implemented Project ADAM. It can be used for planning purposes and should be updated with school specific details if used for program implementation.

| AED Emergency | |
|--------------------------|--------------------------------|
| Location of AED unit(s) | |
| Method to Announce Alert | "Code AED – Mr./Ms. ____ room" |

| CPR Team Members/CPR Expiration | Extension | AED Team Members | Extension |
|--|------------------|-------------------------|------------------|
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Because possible scenarios requiring CPR/AED use may vary greatly, any of the CPR/AED team members may be called upon to assist in any steps of the response plan.

| AED Response Plan |
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| 1. Teacher/Staff alerts nurse of emergency at extension [redacted] (if the student is not responsive, tell the nurse to bring the AED), start CPR, remove students to adjacent classroom and then stay with the victim. |
| 2. Announce Alert: "Code [redacted] - Mr./Ms. [redacted]" (give exact location). All members should go immediately to that location. |
| 3. If CPR has not been initiated, then the closest CPR certified person begins CPRs. When the nurse arrives, they will take over CPR and medical care. |
| 4. [redacted] will bring a walkie talkie to communicate with office and will document events. [redacted] will be the backup. |
| 5. Any CPR or AED team member will grab the AED, leaving the AED box door open so the alarm will signal other team members that the AED has been taken. |
| 6. AED team member at the site of the incident will notify EMS (Note the time EMS was called and when they arrive). |
| 7. [redacted] will meet EMS and show them to the location. [redacted] will be the backup. |
| 8. [redacted] will notify Administration Building at extension [redacted]. [redacted] will be the backup. |
| 9. [redacted] will call and inform parents/family and determine preferred hospital. [redacted] will be the backup. |
| 10. [redacted] will copy the victim's emergency information and send it with EMS. [redacted] will be the backup. |
| 11. Crowd control is maintained. |

| Non-Emergency Responsibilities: |
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| The school nurse will notify local Police/Fire Department of presence and location of AED unit(s) on site. School nurse will also be responsible for maintaining AED checklist and providing ongoing training and updates to members of the AED/CPR team. |